

New Jersey Clean Energy Program

Pre-Installation Application Form: Requirements/Instructions/Terms and Conditions

Before completing the attached New Jersey Clean Energy Program Pre-Installation Application Form and the related Technical Worksheet, **please carefully read all of the information in Sections A, B and C, below.**

A: REBATE QUALIFICATION REQUIREMENTS

1. The system must be installed in New Jersey.
2. System must be installed in accordance with requirements specified in the New Jersey Clean Energy Program Technical Worksheet for that type of equipment (i.e., solar electric, wind, fuel cell or biomass), and it must come with owner's manuals and warranty documentation.
3. Only new equipment is eligible for rebates.
4. System warranty must be all-inclusive for at least 5 years (with the exception of fuel cell stacks, for which warranties against normal decline in output are not required).
5. **Customer must receive a letter of rebate commitment from the utility prior to installation.** Equipment must be installed within a predetermined time period as specified in the commitment letter.*
6. Rebates will not be processed without a Federal Tax Identification number, Proof of Purchase (receipt), and authorized signatures from the Applicant and Installer.

B: INSTRUCTIONS FOR COMPLETING THE REBATE FORM

1. Complete all of Sections A through E of the Pre-Installation Application Form and all sections of the appropriate Technical Worksheet. **All information is necessary for processing applications and rebates.** Illegible or incomplete Application Forms and/or Technical Worksheets will be returned to the Applicant.
2. Mail completed Pre-Installation Application Form and appropriate Technical Worksheet to your utility (see "Contact Information for Participating Utilities"); retain a copy for your files.
3. Once your Pre-Installation Application Form has been reviewed and approved, your utility will send you a confirmation letter. To be eligible to receive a program incentive, you must receive this rebate commitment letter from your utility **prior to equipment installation.** You will also be sent a Final Application form and information about utility Interconnection and Net Metering (if applicable).
4. Applicant must purchase a qualifying system and have it installed according to Program Installation Requirements within 6 months of the application approval date for small (≤ 10 kW) systems and within 12 months for medium and large (> 10 kW) systems.* Any changes between the initially proposed system and the installed system must be fully documented and are subject to utility approval.
5. After the approved system is installed, the Applicant (or Installation Contractor) must submit the following to the utility: a completed Final Rebate Application form; invoice copies; a copy of the Electrical Code Inspection Certificate; and a completed Interconnection Application.
6. After the installation is completed and all necessary inspections are performed, the rebate will be processed by the utility and mailed to the Applicant.

C: IMPORTANT TERMS AND CONDITIONS

1. To receive a rebate, Applicant must agree to an inspection by a utility representative or utility-designated contractor. Applicant must also agree to allow the utility to monitor (install metering) the facility's energy usage to verify savings.
2. Utility reserves the right to modify or withdraw this program. Program procedures and rebate levels are subject to change or cancellation without notice. Approved projects will be honored under the terms stated in the commitment letter.
3. Installation must comply with the host utility's Interconnection Requirements, which are available on request and will be included with the commitment letter; these include Operation/Disconnection Procedures, Liability/Indemnity and Insurance Requirements according to the size of the project.
4. Rebates will be processed based on the date your utility approves the Final Application, not the purchase date of the equipment. Approved projects will be honored under the terms in the commitment letter.
5. To qualify for a rebate, the Applicant must comply with the Installation Requirements in the appropriate Technical Worksheet. For more information about the New Jersey Clean Energy Program, or for assistance in completing an Application, please contact your utility at the number listed (see "Contact Information for Participating Utilities").
6. For information on Net Metering, please contact your utility.
7. Incentives are intended to enhance the affordability of clean energy generation systems. Systems should be installed according to manufacturer's instructions. For systems installed inconsistent with such requirements, the Rated System Output may be de-rated.
8. Portable systems are not eligible for incentives under this Program.

*Exceptions apply for public agencies.

New Jersey Clean Energy Program

Pre-Installation Application Form

A: CUSTOMER INFORMATION

Electric Utility: Conectiv Power Delivery Jersey Central Power & Light PSE&G Rockland Electric Company

Gas Utility: NUI Elizabethtown Gas New Jersey Natural Gas PSE&G South Jersey Gas

Electric Utility Account Number: _____ Gas Utility Account Number: _____

Social Security Number or Federal Tax I.D. Number (Check one) _____

First Name: _____ Last Name: _____

Company Name (if applicable): _____ Daytime Phone Number: _____

Installation Address: _____

City: _____ State: _____ Zip Code: _____

Mailing Address (if different from above): _____

City: _____ State: _____ Zip Code: _____

B: REBATE RECIPIENT: If rebate check is to be issued to a person other than above, issue rebate check to:

First Name: _____ Last Name: _____

Company Name (if applicable): _____ Daytime Phone Number: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Social Security Number or Federal Tax I.D. Number (Check one) _____

Customer Signature: _____

C: CONTRACTOR/INSTALLER: All fields must be completed by the responsible contractor.

First Name: _____ Last Name: _____

Company Name (if applicable): _____ Daytime Phone Number: _____

Address: _____ Fax Number: _____

City: _____ State: _____ Zip Code: _____

D: EQUIPMENT INFORMATION

Equipment Type: Solar Electric Wind Fuel Cell Biomass

Manufacturer: _____ Model: _____

Installed Capacity (in kW, as calculated in the Technical Worksheet): _____

E: CUSTOMER AND INSTALLER CERTIFICATION

The undersigned warrants, certifies and represents that 1) the information provided in this form is true and correct to the best of my knowledge; 2) the above described generating system is sized to meet the customer's electrical loads (a) for demand-metered customers – no more than 100% of historical annual consumption or peak demand; b) for non-demand metered customers – no more than 125% of historical annual consumption); 3) the Installer/Contractor has explained and provided manuals related to the system operation and maintenance to the customer (Applicant); and 4) the installation will meet all New Jersey Clean Energy Program requirements.

Customer (Applicant)

Signature: _____

Print Name: _____

Date: _____

Contractor/Installer

Signature: _____

Print Name: _____

Date: _____

F: FOR UTILITY USE ONLY

Date Received: _____ Date of Approval Letter: _____

Rebate Block: _____ Final Application Received: _____

Date Inspection Completed: _____ Date Rebate Sent: _____

Application Number (assigned by utility): _____